

Quick Guide for Members



The new UMAS system provides all members with the ability to:

Keep their details
up to date

Check out all
the Courses
available

Enrol in
Courses

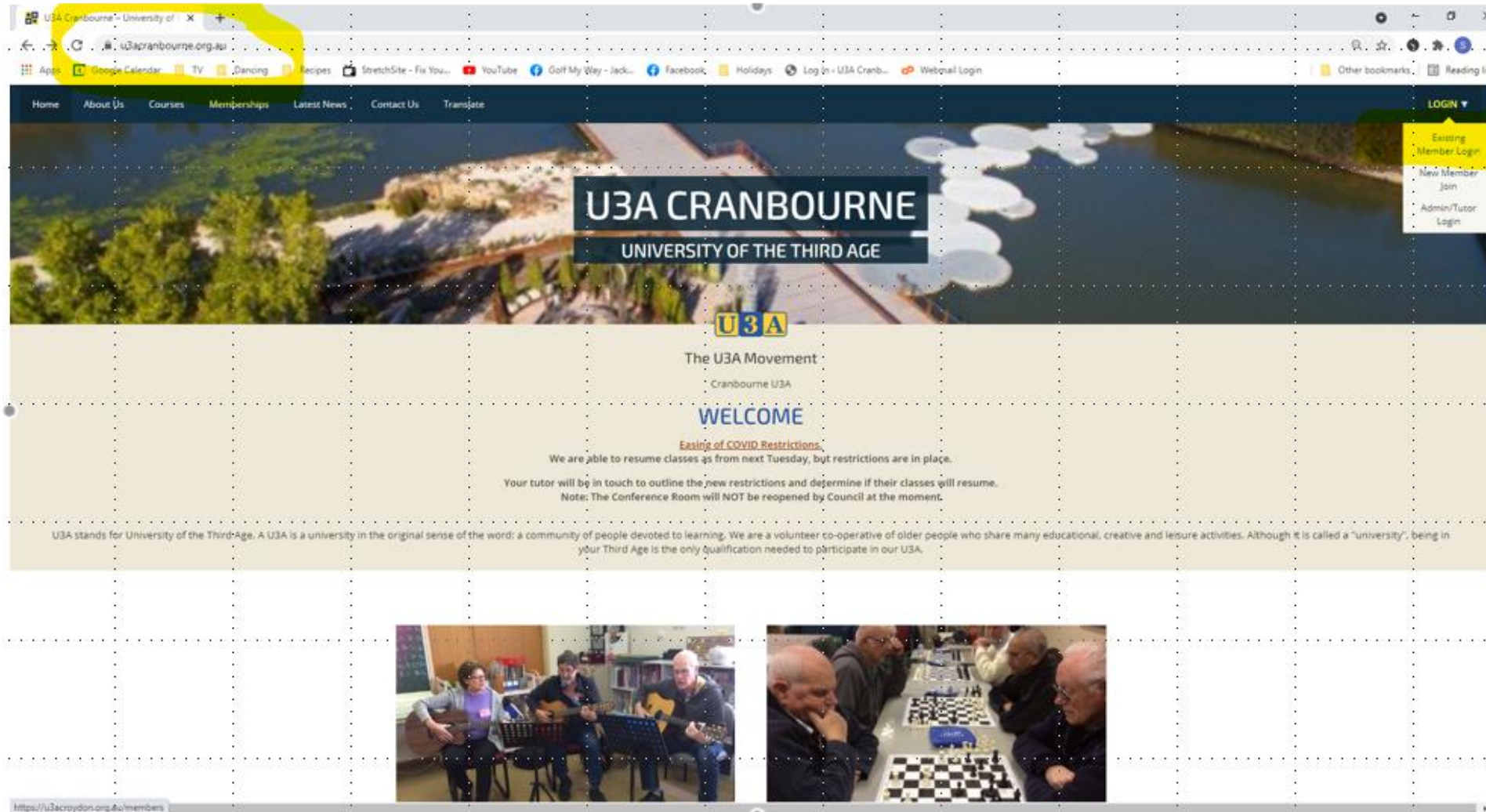
Renew their
membership

Review what
Courses you are
enrolled in

See what Invoices
are paid or
outstanding

Let's get started

Connect to the new U3A Cranbourne web page: u3acranbourne.org.au




Click on
“Login”
or
“Existing
Member Login”

U-MAS - U3A Cranbourne

- Home
- Courses
- Log in**
- Join
- Contact us

U3A Cranbourne



Log in

Member no. or email address *

Password *

SUBMIT

Help links

- Forgot password? [Reset password](#)
- Forgot member number? [Retrieve member number](#)
- Forgot all login details? [Retrieve member details](#)

Not a member yet? [Join up](#)

U3A Network Victoria Inc. membership management system, provided under license from Soft Sys membership software. U-MAS version: 6.01, release date: 24 Mar 2021. U-MAS for Members version: 1.1.20210311.

Tip:
You don't have to Log in to see what Courses are available, but you can't enrol unless you log in

Need Help?

First time here?
Reset Password

You need an email address to reset your password.
If you don't have email, give us a call (or drop into the office) so we can help you out:
(03) 5995 0311

Your Details

Some information is mandatory,
Highlighted with an asterisk.
eg. First Name

Tip:
If you don't have an email, type in
"noemail@ex.com"

U-MAS - U3A Cranbourne

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My Membership

To update your details, simply edit the form below, and then click the SAVE button at the bottom of the form. You can also change your [PASSWORD](#) and view your [enrolments](#) and [invoices](#).

Member Number 50	Member Type Member Tutor
Membership Active Yes	Membership Expiry 30 Jun 2021

First name *
Test

Surname *
Tutor

Preferred name

Street *
1 High Street

Suburb *
CRANBOURNE

Postcode *
3977

VIC *
VIC

Email *
noemail@ex.com

Phone home

Mobile phone

Year of birth *
1998

Gender *
Male

(Previous) Occupation

I agree to use of my photo

Emergency Contact Name *
Contact number *

Relationship

Member links

Enrolments
[View enrolments](#)

Invoices
[View and pay invoices](#)

Password
[CHANGE PASSWORD](#)

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Tip:
Your "Preferred Name" is used
for your Membership Badge
and in lots of other places.

Courses

Selecting “Courses” shows all available Courses

U-MAS - U3A Cranbourne

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Courses

Current timetable (1 Jan 2021 - 31 Dec 2021)

Courses: 1-20 of 30 FILTER

Category	Course	Location	Dates
ART: Art	Art - Freestyle	Room 2:	19 Apr 2021 - 29 Nov 2021
ART: Art	Art - General Painting	Room 2:	23 Apr 2021 - 30 Nov 2021
COMPUTER: Computer	Tablets and iPhones	Room 5:	20 Apr 2021 - 30 Nov 2021
CRAFT: Craft	Underwater Macrame knitting	None	17 Jun 2021 - 25 Nov 2021
CRAFT: Craft	Parchment Craft	Room 2:	21 Apr 2021 - 30 Nov 2021
CRAFT: Craft	Stitching on Cards	Room 2:	21 Apr 2021 - 30 Nov 2021
CRAFT: Craft	Patchwork and Sewing	Room 3:	19 Apr 2021 - 30 Nov 2021
CRAFT: Craft	Calligraphy 1	Room 3:	20 Apr 2021 - 30 Nov 2021
CRAFT: Craft	Click-Clack-Chat	Room 3:	20 Apr 2021 - 30 Nov 2021

Select “FILTER” to refine the list

Click on the arrow to show detailed information about the Course (*see next page*)

This person is enrolled in “Underwater Macrame knitting”

Parchment Craft has no more vacancies, but you can enrol and be put onto the Waitlist

Course Information and Enrolment


Category COMPUTER: Computer		
Course	Location	Dates
Tablets and iPhones		Room 5: 20 Apr 2021 - 30 Nov 2021 ^
Course code	212Tue06	
Category	COMPUTER: Computer	
Detail	One on one tuition available. Bring your device. Appointments are necessary. Tutor contact information is available from our office. A computer is available for use by members.	
Tutor	Sue Adam	
Tutor2	None	
Location		
Timetable	Weekly: Day: Tuesday, 10:00 AM - 12:00 PM Dates: 20 Apr 2021 - 30 Nov 2021 Next date: 15 Jun 2021	
Availability	Accepting enrolments? Yes Capacity: 6, enrolled: 4, available: 2, waitlisted: 0	
Full fee	\$0.00	
ADD TO CART CLOSE		

You can Enrol in the Course if you wish

Check your Enrolments

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My Enrolments

[DOWNLOAD PDF](#) [SETTINGS](#)

Membership Subscriptions

1 Jan 2021 - 31 Dec 2021 [✎](#)

No subscriptions between 1 Jan 2021 and 31 Dec 2021. Try a different date range?

Code	Name	Start date	End date	Fee	Invoice
Subscriptions: 0-0 of 0					

Enrolments

1 Jan 2021 - 31 Dec 2021 [✎](#)

Course	Start	End date	Location	Detail
Underwater Macrame knitting 211MON99	17 Jun 2021 10:00 AM	25 Nov 2021	None	SHOW
Enrolments: 1-1 of 1				

Waitlist enrolments

Current timetable (1 Jan 2021 - 31 Dec 2021)

You have no waitlist enrolments for the current timetable.

Course	Start	End date	Location	Detail
Waitlist enrolments: 0-0 of 0				

Subscriptions will be shown once the system goes live

All the Courses in which you are Enrolled

Your Waitlist

Invoices

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My Invoices

12 Jun 2020 - 12 Jun 2021

Invoices: 1-1 of 1

Invoice ID	Date	Total	Due
50-117	12 Jun 2021	\$15.00	\$15.00

U3A Cranbourne
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Click on the arrow to see the detail

Invoices are generated for Membership Fees (Subscriptions) and Course fees (if any)

50-117 12 Jun 2021 \$15.00 \$15.00

INVOICE

Invoice ID: 50-117
Date: 12 Jun 2021

Bill to:
Test Tutor
Member no: 50
1 High Street
CRANBOURNE
VIC 3977
E: nomail@ex.com

U3A Cranbourne Inc
Incorporation: A0047412F
ABN: 19 509 123 056
1/65 Berwick-Cranbourne Road
Cranbourne East
VIC 3977
Postal address:
1/65 Berwick-Cranbourne Road
Cranbourne East
VIC 3977

Code	Name	Start date	Status	Fee
211MON00	Underwater Macrame knitting	17 Jun 2021	Enrolled	\$15.00
Total				\$15.00
Paid				\$0.00
Due				\$15.00

Bank transfer:
Bendigo Bank
BSB: 633 000
Acc: 140923715
Use reference: 50-117

Other payment methods:
• Cheque at the office
• Cash at the office
• Cheque by mail, sent to:
U3A Cranbourne Inc
1/65 Berwick-Cranbourne Road
Cranbourne East
VIC 3977

If paying by cheque, please make it out to U3A Cranbourne Inc, and write Invoice ID 50-117 on the back.


DOWNLOAD PDF

Invoices: 1-1 of 1

The Shopping Cart

Any Courses you select will be added to the Cart

Cart

Code	Name	Start date	Status	Fee
 213Wed05	Parchment Craft	21 Apr 2021	Waitlist	\$0.00
Total				\$0.00

[CLEAR CART](#) [CHECKOUT](#)

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Checkout to generate an Invoice


This Course is Free!

Checkout

Checkout success
Total due is \$0.00.
Checkout is complete.

[DOWNLOAD PDF](#)

INVOICE



Invoice ID: 50-118
Date: 12 Jun 2021

Bill to:
Test Tutor
Member no: 50
1 High Street
CRANBOURNE
VIC 3977
E: nomail@ex.com










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VIC 3977
Postal address:
1/65 Berwick-Cranbourne Road
Cranbourne East
VIC 3977

Code	Name	Start date	Status	Fee
213Wed05	Parchment Craft	21 Apr 2021	Waitlist	\$0.00
Total				\$0.00
Paid				\$0.00
Due				\$0.00

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HELP!

If you need any assistance at all, please contact us.


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U3A Cranbourne





Contact Us


U3A Cranbourne

 Organisation
U3A Cranbourne Inc

 Website
<https://u3acranbourne.org.au>

 General email
admin@u3acranbourne.org.au

 Courses email
courses@u3acranbourne.org.au

 Phone
(03) 5995 0311