

Renewing Your Membership










This is a step-by-step guide for Members of U3A Cranbourne to assist you in renewing your memberships for the New Year, and how to pay your Subscription fees.

HELP!

If you need any assistance at all, please contact us

OR

Pop into the office as normal and we will be happy to assist you

-  Home
-  Courses
-  My Membership
-  My Enrolments
-  My Invoices
-  Cart
-  Checkout
-  Logout
-  Contact us

U3A Cranbourne



Contact Us

U3A Cranbourne



Organisation
U3A Cranbourne Inc



Website
<https://u3acranbourne.org.au>



General email
admin@u3acranbourne.org.au



Courses email
courses@u3acranbourne.org.au



Phone
(03) 5995 0311

Overview

Renew Your Membership

- You can record your membership renewal in the new system.
- Follow the rest of this guide for instructions on this process
- **BUT**
If you have any issues at all with this process, we will help you out in any way we can.

then

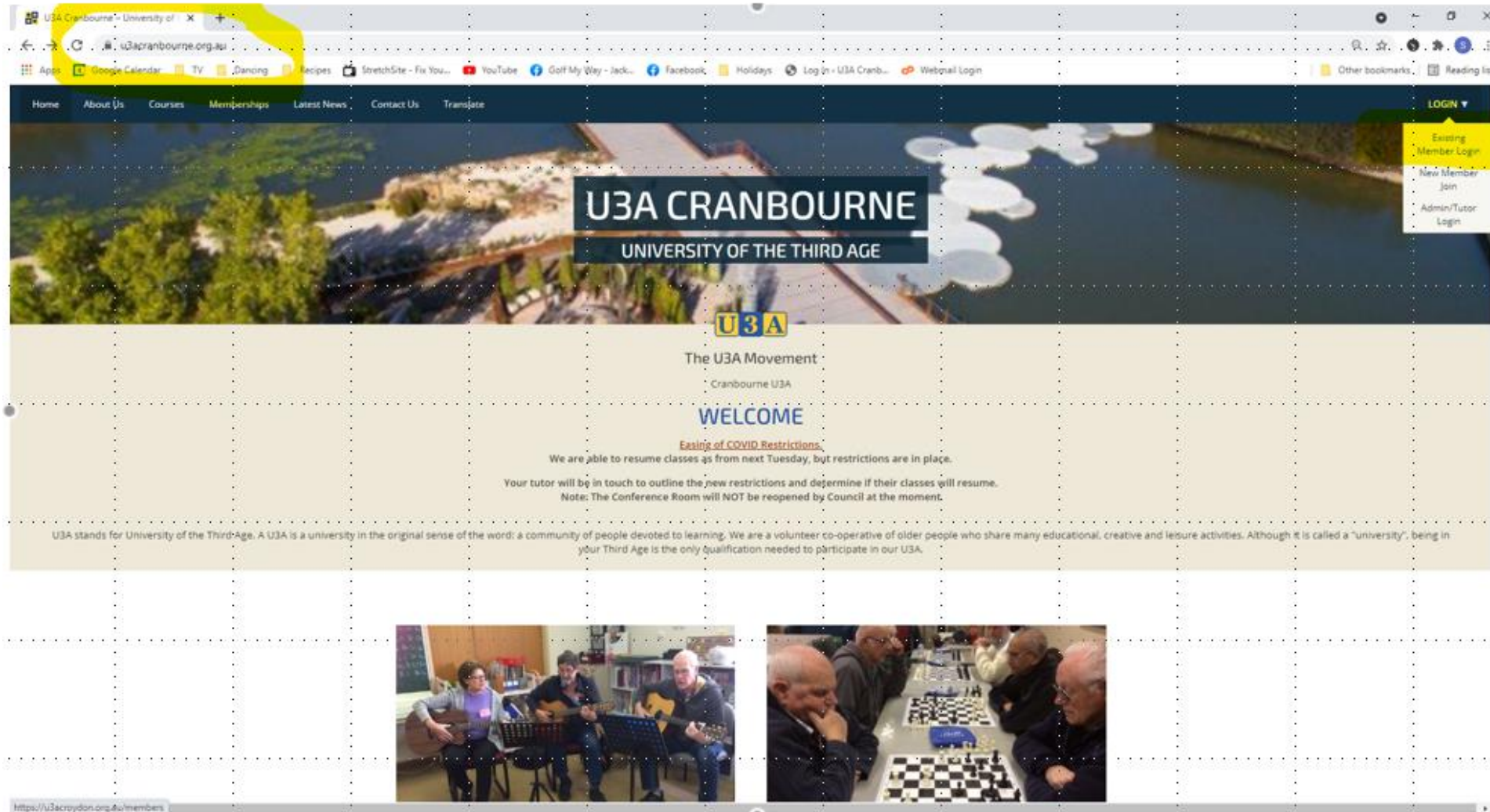
Pay Your Membership

- You can pay Cash or Cheque in person at the office.
- Now you can also pay by Bank Transfer, this guide tells you how.
- Once your payment has been processed;
 - An Invoice will be generated for you
 - You will be sent an email.

*The new system also gives you the ability to check which classes are available, which classes you are enrolled in and manage your enrolments.
Check out the 'Quick Guide – Members' for details.*

Let's get started

Connect to the U3A Cranbourne web page: u3acranbourne.org.au




Click on
“Existing
Member Login”

U-MAS - U3A Cranbourne

- Home
- Courses
- Log in**
- Join
- Contact us

U3A Cranbourne



Log in

Member no. or email address *

Password *

SUBMIT

Help links

- Forgot password? [Reset password](#)
- Not a member yet? [Join up](#)
- Forgot member number? [Retrieve member number](#)
- Forgot all login details? [Retrieve member details](#)

U3A Network Victoria Inc. membership management system, provided under license from Soft Sys membership software. U-MAS version: 6.01, release date: 24 Mar 2021. U-MAS for Members version: 1.1.20210311.

Tip:
Your Member No. is on
your Membership Badge

**First time here?
Reset Password**

*You need an email
address to reset your
password.
If you don't have email,
give us a call (or drop into
the office) so we can help
you out:
(03) 5995 0311*

- Home
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1
On the Menu, select 'Pay Membership'

2
And your Membership Status will be shown, as well as the Subscription Fee

Pay Membership

Membership expired
Your previous membership subscription expired on: 30 Jun 2021.

21SUB12: Subscriptions to Dec 2021

Dates: 1 Jul 2021 - 31 Dec 2021
Fee: \$25

ADD TO CART

U3A Network Victoria Inc. membership management system, provided under license from Soft Sys membership software. U-MAS version: 6.01, release date: 24 Mar 2021. U-MAS for Members version: 1.1.20210311.

3 Select 'Add to Cart'

(This snippet was from 2021.)

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Pay Membership

Membership expired

Your previous membership subscription expired on: 30 Jun 2021.

21SUB12: Subscriptions to
Dec 2021

Dates: 1 Jul 2021 - 31 Dec 2021

Fee: \$25

REMOVE FROM CART

CHECKOUT

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U3A Cranbourne



1 Checkout to see the Cart summary

2 And click on 'I agree to the U3A Cranbourne Membership Conditions'

Checkout

Cart summary:

21SUB12: Subscriptions to Dec 2021

I agree to the U3A Cranbourne Membership Conditions

VIEW CART

CHECKOUT

U3A Network Victoria Inc. membership management system, provided under license from Soft Sys membership software. U-MAS version: 6.01, release date: 24 Mar 2021. U-MAS for Members version: 1.1.20210311.

3 Checkout again to go to the next stage

Note:

The membership Conditions are available on the web site under:

About us – Policies and Procedures

Checkout

Checkout success

Total due is \$25.00.

Available payment methods are shown at the bottom of the invoice below.

[DOWNLOAD PDF](#)

An Invoice is generated

INVOICE



Invoice ID: 854-132

Date: 30 Jun 2021

Bill to:

Member no:

CRANBOURNE WEST

VIC 3977

E:

Mob:

U3A Cranbourne Inc

Incorporation: A0047412F

ABN: 19 509 123 056

1/65 Berwick-Cranbourne

Road

Cranbourne East

VIC 3977

Postal address:

1/65 Berwick-Cranbourne

Road

Cranbourne East

VIC 3977

Code	Name	Start date	Status	Fee
21SUB12	Subscriptions to Dec 2021	1 Jul 2021	Enrolled	\$25.00
Total				\$25.00
Paid				\$0.00
Due				\$25.00

Bank transfer:

Bendigo Bank

BSB: 633 000

Acc: 140923715

Use reference: 854-132

Other payment methods:

- Cheque at the office
- Cash at the office
- Cheque by mail, sent to:
U3A Cranbourne Inc
1/65 Berwick-Cranbourne Road
Cranbourne East
VIC 3977

If paying by cheque, please make it out to U3A Cranbourne Inc, and write invoice ID 854-132 on the back.

NOTE:

If paying by Bank Transfer, the Reference Number is Very Important!

Make sure that you enter it into the transfer details.

With details on how to pay:
New: Bank Transfer
Or
Our usual way

Bank transfer:

Bendigo Bank

BSB: 633 000

Acc: 140923715

Use reference: 854-132










A unique reference is generated automatically. Don't use '854-132'!

Well Done!


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